

SCHEDULE "B"

ADR Institute of Canada, Inc. Standard Form Agreement to Mediate

The parties

Party 1:	Address, Phone and Fax:
Party 2:	Address, Phone and Fax:
Party 3:	Address, Phone and Fax:
Party 4:	Address, Phone and Fax:
Mediator:	Address, Phone and Fax:

The Dispute

Short style of cause, or brief description:

Mediation

The parties will attempt to settle the Dispute by Mediation, following the provisions of this Standard Form Agreement and the National Mediation Rules of the Institute (the “Rules”), which are incorporated as part of this Agreement to Mediate. Any changes to the Rules shall be noted below:

The Mediator

The Mediator shall be bound by the Institute’s Model Code of Conduct for Mediators.

The Mediator shall discuss and arrange for the implementation of the exchange of information and briefs at least two weeks prior to the date of Mediation, unless otherwise agreed.

Fees and Expenses

All parties shall bear their own costs for the Mediation process, and shall split the cost of the Mediation and the Mediator’s fees inclusive of all deposits requested by the Mediator equally, unless otherwise agreed.

The Mediator’s fees are as follows:

Cancellation or Delay

It is agreed that any party causing either cancellation of the Mediation or a postponement within 30 business days preceding the Mediation will be responsible for all costs incurred by the Mediator, along with any cancellation fees.

Date: _____

Signed:

Party 1

Party 2

Party 3

Party 4

Mediator