

COMPLAINT SUBMISSION AND RECEIPT

A. Complainant completes and submits online Complaint Form within 120 days of event.

B. ADRIC or Affiliate receives Complaint and relays it unaltered to EPPC.

C. EPPC reviews and relays Complaint to ADRIC-appointed Manager for this Complaint.

DETERMINING ADRIC AUTHORITY

A. Is Respondent an ADRIC Member?

B. Was Respondent engaged in Covered Acts?

YES

NO

C. Dialogue offered to Complainant. Does Complainant accept?

YES

NO

**COMPLAINT DOES NOT
PROCEED**

Complainant notified
in writing within
14 days.

DIALOGUE

A. Manager contacts Respondent, provides Complaint and invites Respondent to engage in Dialogue. Does Respondent both respond to invitation and agree to participate?

YES

NO

B. ADRIC supplies suitable Facilitator.
C. Manager arranges time, date and platform for Dialogue.
D. Facilitator manages conversation during Dialogue.

YES

NO

**Discipline Committee
determines whether to
address issues raised.**

CONCLUSION

After conclusion of Dialogue, Manager and Facilitator each prepare and submit Report to EPPC. EPPC forwards Complaint and Reports to Discipline Committee.